



Morrisons

Shared Building Policy

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At Morrisons, as both a major retailer and manufacturer, we recognise the responsibility that we share with our suppliers to buy, produce and sell our products in a responsible manner. We believe that everyone who helps to make our products should be treated with dignity and respect, in safe and fair workplaces.

All manufacturing sites must comply with our Ethical Trading Code. Additional requirements apply where a site includes the use of a shared building. We define a shared building as a multi-storey or flat building where part(s) of the building are occupied by someone other than yourself, for example with another factory, manufacturing site, commercial business or residential housing.

In order to approve the use of a shared building for the manufacture of Morrisons products suppliers must provide the following:

- Documentation to prove the building is safe and the industry type is relevant to the building's use.
- Fire and structural safety records for the entire building.
- Full access control and transparency for the entire building, including worker information.
- Access to floor plans, which show clearly marked exit routes, fire equipment and manufacturing processes for the entire building.

We reserve the right to reject any proposed manufacturing site that is unable to demonstrate compliance with these requirements. Common reasons for rejection can include, but are not limited to:

- Failure to disclose the use of the buildings around your factory.
- Changing type of use without prior approval – a new audit report would be required prior to approval allowing access to all areas of the building.
- Living quarters being present in the same building as manufacturing.
- Neighbouring facility processes that present a health and safety risk to workers.

Morrisons may require the supplier to promptly provide evidence of compliance with these requirements at any time. Failure to provide the requested evidence to Morrisons satisfaction may result in the immediate suspension of the purchase of products manufactured at the affected site.

We reserve the right to undertake due diligence on our requirements through unannounced audits, shadowing third-party audits and site visits by our own Ethical Trading colleagues.